

# MINUTES

Regular Meeting

## BOARD OF TRUSTEES

Vernon College

September 18, 2013

The Board of Trustees of Vernon College met on Wednesday, September 18, 2013 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Gene Heatly, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other Board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, and Mrs. Joanie Rogers. Absent was Mr. Norman Brints.

Others present were Dr. Dusty R. Johnston, President, and Deans Mr. Garry David, Mr. Joe Hite, and Mr. John Hardin, III. Also present were: Mrs. Betsy Harkey, Director of Institutional Effectiveness; Ms. Shana Munson, Associate Dean, Career & Technical Education; Mr. Chris Bell, Director of Campus Police; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Criquett Lehman, Director of Quality Enhancement; and Ms. Mary King, Administrative Secretary to the President. Guests present were Sandy Burkett, and Riley Abbott from Wilbarger County Appraisal District; and Ms. Noelle Wiehe, from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

### Consent Agenda

Mr. Ferguson made the motion, seconded by Mr. Heatly to approve the Consent Agenda containing the *Minutes of the August 21, 2013 Board of Trustees Regular Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

### Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of August 21, 2013*. Mr. Ferguson made the motion, seconded by Mrs. Rogers to approve the report as presented. The motion carried unanimously.

### Action Item B

Mr. Holt made the motion, seconded by Mr. Ferguson to approve to *Provide the use of Vernon College Fitness Centers to Full-time employees at No Cost*. This provides the use of Vernon College Fitness Centers to full-time employees and dependent family members over the age of 16 who live in the household at no cost once they register for the use of the fitness center and obtain a valid Vernon College ID to utilize the facilities. Family members under the age of 16 will need parental supervision. The motion carried unanimously.

### Action Item C

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the *Wilbarger County Appraisal District's 2014 Budget*. Sandy Burkett, Chief Appraiser for the Wilbarger County Appraisal District's office was present to explain the amendment to the budget and to answer any questions. The motion carried unanimously.

### Action Item D

Mr. Heatly made the motion, seconded by Mrs. Pennington to approve the *2012-2013 Wilbarger County Tax Collections* as presented. The motion carried unanimously.

Public Comment – No one was present to make comments.

### President's Report/Board Discussion Items

Enrollment Report - Dean Hite stated that the College was down 1% for all locations but up 2% in contact hours.

CCC Entryway Renovation/Priddy Grant Update – Dr. Johnston reported the renovation at Century City is 99% complete. All that is lacking is some external lighting that is on back ordered. A final report to the Priddy Foundation will be completed at that time.

Skills training Center Update – Dr. Johnston stated that we would be looking at other locations regarding relocating that campus as mentioned a year ago.

Health Care Clinic Annual Report – Dean Hardin presented the annual report of the clinic that is available for students and staff.

Student Success Data Fact Sheet – Betsy Harkey presented the Student Success Data Fact 2013 Fall and Fall I Count Day Snapshot. This project was started about a year ago during Faculty/Staff Development Day and has several objectives. Through the help of our Student Success by the Numbers Project Consultant, employees were asked what they wanted to know about our students during the first week or two of class. The report lists the priorities identified by faculty and staff. The Student Success by the Numbers and the College Effectiveness Committees review this document. Additionally, this report is a great resource for our Integrated Marketing/Recruiting Committee.

Dr. Johnston presented the Upcoming College Events:

- (1) Vernon College Regular Board Meeting, Vernon Campus – October 16, 2013
- (2) VC Sports Day, Vernon Campus – October 17, 2013
- (3) Vernon College Foundation Annual Board Meeting, Vernon Campus – October 17, 2013
- (4) TACC Quarterly Meeting, Austin, TX – October 23, 2013
- (5) 2013 Texas Higher Education Leadership Conference, Austin, November 21-22, 2013
- (6) Fall 2013 Sports Schedules (Rodeo, Baseball, Volleyball & Softball) - Exhibits

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the Minutes from Faculty/Staff/Student Organizations:

- (1) Faculty Senate
- (2) Student Forum
- (3) Surgical Technology Student Association

Personnel –

Mrs. Pennington made the motion, seconded by Mr. Heatly to approve the following personnel actions. The motion carried unanimously.

A. Employment

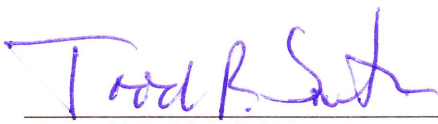
- (1) Bonnie Waterhouse, Health Careers Instructor – Holiday ISD, effective August 16, 2013 with a 10 month, 50% salary of \$19,578
- (2) Kimberly Clements, Math Instructor – Century City Center, effective August 19, 2013 with a 9 month, 50% salary of \$19,304.50
- (3) David Ress, Automotive Instructor – Burkburnett ISD, effective August 23, 2013 with a 10 month, 50% salary of \$22,766
- (4) Kimberly Perkins, LVN Instructor – Century City Center, effective September 1, 2013 with an annual salary of \$46,988
- (5) Amanda Raines, Director of Admissions and Records, Vernon campus, effective September 16, 2013 with an annual salary of \$41,598

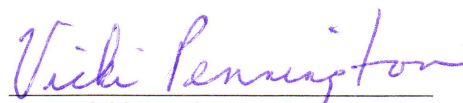
Closed Session: Mr. Ferguson made the motion, seconded by Mrs. Pennington to go into closed session at 12:27 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mr. Ferguson made the motion, seconded by Mr. Heatly to reconvene at 1:00 p.m. in open session. The motion carried unanimously.

Action – None

There being no further business Chairman Smith adjourned the meeting at 1:02 p.m.

  
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Dr. Todd Smith, Chairman

  
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Mrs. Vicki Pennington, Secretary